



**Request for Proposals (Edited 10/18/2024)**

**Wye House Farm Living Shoreline Project**

**25922 Bruffs Island Road, Easton, Maryland 21601**

**Released September 27<sup>th</sup>, 2024 – Proposals DUE October 25<sup>th</sup>, 2024**

**NEW EXTENSION TO DEADLINE: PROPOSALS DUE NOVEMBER 1st, 2024**

In partnership with the private landowners of the historic Wye House property in Easton, Maryland, Eastern Shore Land Conservancy requests proposals to provide professional engineering, technical and construction services for the Wye House Farm living shoreline project.

**Organizational Information**

Eastern Shore Land Conservancy

114 S. Washington Street, Suite 101, Easton, MD 21601

**Contact Person:** Larisa Prezioso, Enhanced Stewardship Manager

**Contact Email:** [lprezioso@eslc.org](mailto:lprezioso@eslc.org) **Contact Phone:** 908-246-3419

**Background/Purpose**

Through this RFP, ESLC is seeking proposals for the restoration of shoreline along the waters of Shaw Bay on the privately owned, historic Wye House property in Easton, Maryland. ESLC's mission is to protect, steward, and advocate for the unique rural landscape of the Eastern Shore; our vision is a place of abundant natural resources and thriving rural communities. Firms and teams that value and understand coastal ecosystems, sustainable and green shoreline restoration, and protecting cultural and natural assets are strongly encouraged to apply.

ESLC seeks to obtain priced proposals from qualified engineering firms with relevant experience in coastal engineering and construction. ESLC will not pay for any information or administrative costs incurred in responding to this RFP: *all costs associated with responding to this RFP will be solely at the respondent's expense.*

The project location is on property permanently protected by ESLC and co-holder Maryland Environmental Trust to protect its agricultural land use, natural resource values, and scenic value of significant public benefit. These conservation values have been threatened by rapid shoreline erosion, causing loss of habitat and sediment and nutrient runoff. Vegetative buffers currently exist on the property but have been insufficient in combatting the current rate of shoreline erosion.



The major goals of this project are to achieve significant nutrient and sediment reductions, improve habitat, and ensure that the shoreline of this historically and culturally significant property is resilient to the impacts of climate change and sea level rise.

Eastern Shore Land Conservancy has acquired funds from the National Fish and Wildlife Foundation's Small Watershed Grant program that are intended to be utilized in support of the **design and permitting** of this project. **Construction of this project will only occur as future funding becomes available.** Respondents to this RFP should have experience with or are willing to commit to operating under the scope of a federal funding source, such as following a Quality Assurance Project Plan (QAPP) and/or reporting on metrics via FieldDoc.

**Deliverables expected under this funding source include:**

- 1: design set suitable for submission of permits and;
- 2: applications for permits submitted.

**Other respondent requirements include:**

- All firms should be familiar with relevant laws, codes, approvals, permits, and regulatory requirements of all federal jurisdictions and authorities, as well as the State of Maryland and Talbot County, Maryland.
- All firms will be registered professional engineers licensed in the State of Maryland.
- All firms shall demonstrate relevant experience in design, permitting, and construction in coastal environments.

ESLC reserves the right to accept or reject proposals based on internal assessment of submissions, and to select the best and most responsive firm based on similar project experience and budget. ESLC reserves the right to re-advertise this RFP if proposals submitted do not meet criteria for the project scope.

## **PROPOSAL REQUIREMENTS**

This Request for Proposals (RFP) invites qualified firms to submit qualifications, experience and a priced proposal for the services described in this RFP. Identify the general experience and qualifications of the firm in conducting similar living shoreline projects.

In preparing the RFP response, questions should be directed to the contact person listed at the beginning of this RFP. Proposals should be prepared as simply and straightforward as possible, and include experience and qualifications to plan, design, and construct the project.

### **Requested Contents Include:**

- **Transmittal Letter:** Not to exceed one page, signed by an individual authorized to represent the prospective firm contractually. The letter should include contact information for one or more individuals who are able to respond to requests for additional information and one or more individuals who are authorized to negotiate and execute a contract on the firm's behalf, if applicable.
- **Approach and Methodology:** The proposal must describe the approach to the project, including key tasks.
- **Budget and Schedule:** Provide a schedule and service costs for the following:
  - A table of activity descriptions, associated activity deliverables, responsible parties, and the completion month/year
  - Design, permit acquisition, and baseline monitoring costs
  - Pre-construction, construction, and post-construction costs
- **Recent Projects and/or References**
- **Ability to Perform:** Provide a description of how your firm will strive to maintain excellent working relationships with relevant landowners, environmental agencies, and other associated with this project. Please explain how your firm can assist, if possible and necessary, with managing public relations, community relationships, and with submitting and securing future grant applications for pursuing construction funding for this project.
- **Concept Plan:** All proposals shall include a concept plan of the proposed design approach at the project site.

The firm selected will enter a contract with ESLC for the completion of all work necessary to meet the requirements outlined. The selection will be based on professional qualifications, past performance experience, the content of the proposal and in consideration and consultation of the landowners' needs. Additionally, proposals will be selected in accordance with the ability to perform the work within the deadlines required by the contract and the ability to work with permitting agencies.

Please provide a PDF electronic version of your RFP response by 5:00 pm EST on **November 1st, 2024**. Please email the PDF to the contact person listed in the beginning of this RFP.

### **Proposed Schedule:**

- RFP Released: September 27<sup>th</sup>, 2024
- **Proposal Due Date: Friday, November 1<sup>st</sup>, 2024 by 5:00 PM EST**
- **Bid Selection & Notification By: Friday, November 15<sup>th</sup>, 2024**



## Photos of Project Site



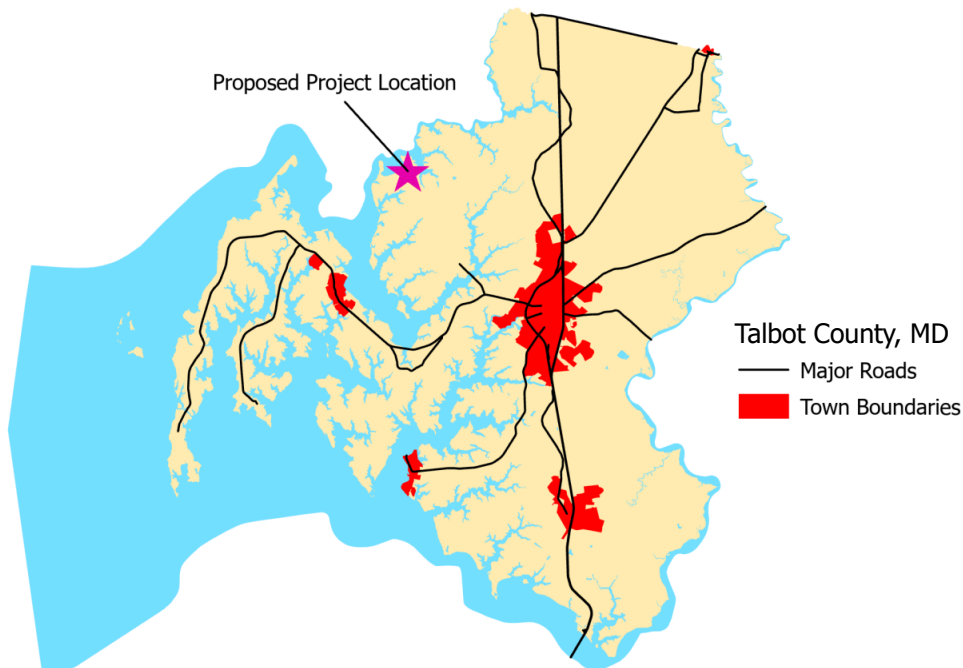
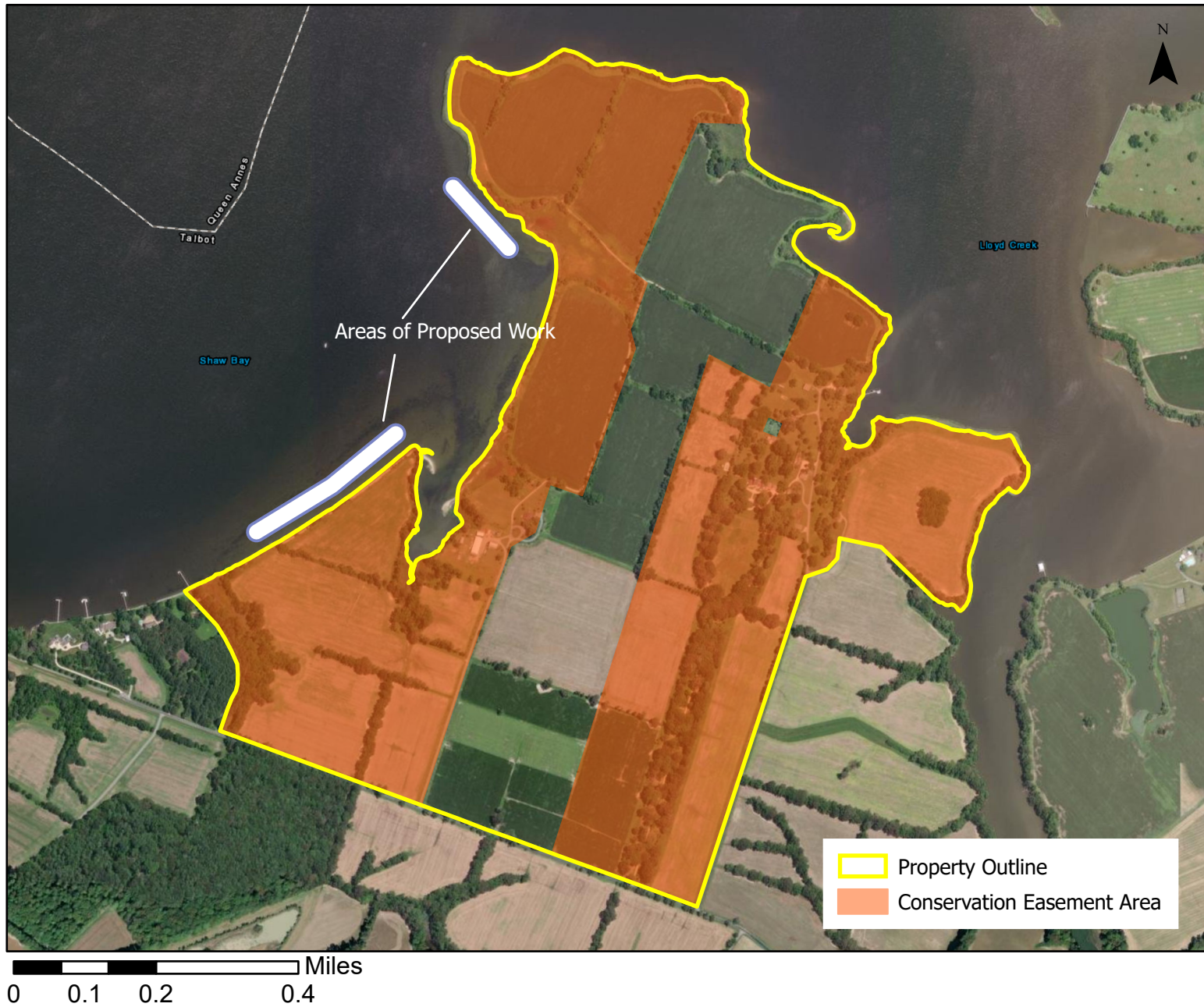












**Eastern Shore**  
LAND CONSERVANCY

WYE HOUSE RESTORATION  
PROJECT  
25922 Bruffs Island Road  
Easton, Maryland 21601